



International Institute for Executive Training

Discounts apply for 3 or more people from the same organization

Certified Advanced Senior Project Manager (ASPM)TM

Virtual/Instructor Led via Zoom



Program Overview

The Advanced Senior Project Manager will help you build upon your foundations, techniques and tools to manage each stage of the project life cycle, work within organizational and cost constraints, set goals tied directly to stakeholder needs, get the most from your project management team, and utilize state of the art project management tools to get the work done on time and within budget.

In this course you will obtain the management skills required to bring projects in on time and within budget. The results of successfully completing this program will be visible in your overall job performance, leadership effectiveness, risk analysis and decision-making capabilities, and improved management style.

This program covers key project management techniques through a series of presentations, videos, group activities, and case studies. Delegates will learn about the practical skills, tools, techniques and hands-on industry experience required to manage projects and operations successfully.



Independently Assessed and Endorsed by NASBA, the official board that regulates accounting and financial education in the United States of America.

[Click Here to Register](#)

Benefits of an Internationally Accredited Certification

- Our accredited courses have been independently assessed to ensure a **consistent and high-quality** service.
- Our accreditation provides proof that we comply with **industry best practices**.
- Our accreditation demonstrates that our presenters have **vast technical knowledge and experience**.
- Studies have shown that individuals that attain international accreditation/certification are more likely to achieve **higher salaries** and be **promoted** over those individuals that are not.

Key Takeaways



1. Develop a full understanding of the project goals, objectives and benefits before committing significant resources.



2. Ensure that the project proceeds effectively through all the essential phases, from concept through to completion.



3. Provide a rigorous approach to defining a realistic, but still challenging, timescale and budget for completion of the project.



4. Establish a structured approach for clearly defining roles and responsibilities for the delivery of the project and its work packages.



5. Implement a systematic process to manage changes to the project scope or objectives.

Course Requirements

Delegates must meet the following criteria to be eligible for certificate of completion.

1. **Attendance** – delegates must attend all sessions of the course. Delegates who miss more than two hours of the course sessions will not be eligible to sit for the Certified Advanced Senior Project Manager (ASPM)[™] Examination.
2. **Successful completion of the course work and exam** – Upon completion of this training course you will receive your certificate which has been fully endorsed by Qualifi Limited; a UK recognized awarding organization.

Certified Advanced Senior Project Manager (ASPM)TM



Why People Choose to learn with the iIET ...

Our unique approach brings together...

- Internationally accredited learning center
- latest case studies from the world's top companies
- most cutting-edge multimedia available



Our course content is designed to fit every learning style and support the non-English speaking audience.

Who Should Attend This Program

Anyone who is involved in, or affected by, projects or change management within an organization, including project managers,

- IT project managers
- project coordinators
- team leaders
- product managers
- program managers
- project team members
- stakeholders
- senior managers

***Successful completion of the course makes you a Certified Advanced Senior Project Manager. You can use the designation of ASPMTM on your resume and business card.**

A Sample of Organization We Have Worked With



RioTinto



MINISTRY OF
FINANCE
Strategic Planning,
National Development & Statistics



Virtual/Instructor Led Process

Register for Course

- Fill out the registration form
- Complete payment

Pre-Reading

- Complete all pre-reading materials before the 3-day session begins.

3 Days x 3 Hour Zoom Sessions

- 3 consecutive days of virtual instructor-led sessions.
- Each session is 3 hours long.
- Daily agenda provided below.

End of Course

- Submit all case studies to iIET within 1 week after the last session.
- Complete an open-book exam (multiple choice and short answer) within 1 week after the last session.
- Achieve a score of 90% or higher to earn the certification.

Introduction to Project Management

- Definition of a project
- Why project management
- Project life cycle
- Key knowledge areas of project management

Project Planning and Estimating

- Defining Scope
- Managing Quality
- Work breakdown structure
- Scheduling techniques
- Budgeting techniques
- Resource allocation techniques
- Earned Value Analysis

Managing Project Finance

- Project selection approaches
- Decision methodologies (decision trees, NPV, IRR)
- Project evaluation techniques
- Estimation (costs, schedule and requirements)
- Project financing

Risk

- Fundamentals of risk (e.g., what is risk?)
- Methods for dealing with risk and uncertainty
- Risk assessment and management process
- Quantitative Risk Management

Stakeholder Management

- Identifying and prioritizing your stakeholders
- The stakeholder management grid
- Project lifecycles and stakeholders analysis

Communication in Projects

- The role of bad of communication in project failure
- Communication planning
- The 6 keys to an effective communication plan
- The 4 inputs of communication planning
- Communication tools and techniques

Change Management

- Emotional Cycle of Change
- 7 Reasons Employees Resist Change
- Models of Change Management

Conflict Management

- Thomas – Kilmann Model of Conflict
- Effective Negotiation techniques

Strategic Human Resources

- Human Resource Strategies for Project Managers
- The 4 Steps of the Human Resource Planning Process
- Recruiting talent
- Outsourcing
- Global talent management
- Employer Branding: The 5 Steps to building an effective brand

Leadership

- Emotional Intelligence
- Leadership Styles and Traits
- Hershey-Blanchard Situational Leadership
- Special demands on project managers
- Project communications
- Characteristics of successful project management
- Management styles, leadership and motivation

Project Closing

- Project Management Software
- Project Audit/Review
- Implementation Reviews
- Closing out your project